



EXHIBIT HALL RENTAL AGREEMENT

350 W Snow King ♦ Jackson, WY ♦ 83001

- All music and amplified sound must be kept within the 80 decibel level set by the city ordinance.
- If there are any noise complaints while you are renting the Exhibit Hall, the Fair Office will collect a \$500 violation fee from the credit card on file; your privileges to rent the Exhibit Hall in the future will be revoked.
- If the Jackson Police Department responds to any noise violations you will receive one warning. If the Police show up a second time you will receive a citation for breach of peace in addition to the \$500 fee from the Fair Office.
- Amplified music and sound will be permitted at reasonable levels below 80 decibels until 9:00 pm. After 9:00 pm, all music and amplified sound must stop.
- You will be permitted to be in the building until 10:00 pm for clean-up; 10:00 pm is the latest that any persons maybe in or around the building.
- You are responsible for the complete cleanup of the Exhibit Hall according to the list provided.
- Exhibit Hall must be clean by 10:00 pm the day of rental, unless otherwise agreed upon with Fair Office.
- You are responsible for any damages to the building, surrounding area, and fixtures on the premises while the building is rented to you.

There will be a \$100 fee if key is not returned immediately after use.

SIGNED AND AGREED BY: _____

DATE: _____

APPROVED BY: _____

TITLE: _____

DATE: _____

EXHIBIT HALL CLEANUP

FLOORS	<input type="checkbox"/> Sweep floor with dry dust mop <input type="checkbox"/> Remove tar, gum, tape, etc. <input type="checkbox"/> Wet mop all tile surfaces with water and floor cleaner provided <input type="checkbox"/> Rinse often and change mop water often
GARBAGE	<input type="checkbox"/> Empty all garbage cans in the outside dumpster and place a clean liner in them <input type="checkbox"/> Dumpsters must close <input type="checkbox"/> If garbage is left outside dumpster or dumpster does not close, you will be charged \$150
ASHTRAY	<input type="checkbox"/> The Exhibit Hall is a non-smoking building <input type="checkbox"/> You must smoke outside and use ashtray provided or you will risk losing your deposit
KITCHEN	<input type="checkbox"/> All appliances must be left clean and sink must be scrubbed <input type="checkbox"/> THE GRILL: Pour distilled vinegar over grill, clean with grill brick, and wipe with rag <input type="checkbox"/> Make sure grill hood, burners, and oven are also scoured <input type="checkbox"/> Cleaning items are located to the right of the grill, in cabinet
BATHROOMS	<input type="checkbox"/> Scour the sinks <input type="checkbox"/> Windex and wipe mirrors <input type="checkbox"/> Flush toilets and clean toilet seats <input type="checkbox"/> Shut and lock outside doors
HEAT	<input type="checkbox"/> Turn the heat register down to 55 in the winter and leave off in the summer <input type="checkbox"/> If the heat is not turned down, you will lose your deposit
TABLES & CHAIRS	<input type="checkbox"/> Wipe down all tables and chairs before putting them away <input type="checkbox"/> Make sure they are put away where you found them
PARKING LOT & LAWN	<input type="checkbox"/> You are responsible for cleaning up all trash, including cigarette butts, cans, bottles, paper trash, etc. in parking lot and lawn
DOORS	<input type="checkbox"/> Make sure all outside doors are closed and locked <input type="checkbox"/> You will be fined \$50 for each door that is left open

